

Institute for Comparative Literature and Society at Columbia University Bylaws

MEMBERSHIP AND GOVERNANCE

AFFILIATED AND CORE FACULTY

ICLS Affiliated Faculty consists of a list of faculty members nominated by the Director or any CLEX member and reviewed by CLEX. A member of the Affiliated Faculty may serve on PhD committees of students earning a Certificate in Comparative Literature and Society as a member of ICLS. Affiliated Faculty may teach for ICLS at their discretion and may be invited to serve on CLEX.

ICLS Core Faculty consists of a rotating group of eight senior ICLS Affiliated Faculty members with 25% appointments at ICLS plus ICLS Affiliated Faculty members with permanent 50% appointments at ICLS and the Director with 50% appointment during his or her term. The numbers of each may increase with necessity. The 25% appointments come with an obligation to serve on CLEX and to teach one CPLS course per academic year. The 50% appointments require service on CLEX and two CPLS courses taught per academic year. Core Faculty are nominated by the Director and appointed through the Executive Vice President of Arts and Sciences.

ADMINISTRATION

ICLS is directed by a senior member of the humanities or the social sciences with comparativist interests in research and teaching. The Director is nominated by the Executive Committee of ICLS (CLEX) through a simple majority blind vote and appointed by the Executive Vice-President of Arts and Sciences. The Director serves for a term of three years. The maximum length of service without a break is two consecutive terms, with leaves counted as time served. The director appoints an Associate Director, a senior member of the Humanities or Social Sciences faculty, or of the Schools of Architecture or Law, with the goal of creating, whenever possible, a balanced representation of the social sciences and literature fields across the two. The Associate Director will serve for three years and can be renewed for a second consecutive term.

The Director is supported by an Assistant Director (officer) who has budgetary, fundraising, curricular and event programming, hiring, visiting scholar and editorial responsibilities, and takes minutes at all meetings of CLEX. One full-time Coordinator (support staff) assists in the management of student affairs, a regular series of special events, such as workshops, lecture series, and is tasked with maintenance of the ICLS website. In time, the development of both undergraduate and graduate curricula will require an additional staff person in the office.

EXECUTIVE COMMITTEE (CLEX)

The oversight of ICLS in policy matters is provided by CLEX. CLEX meets once a month every semester to discuss matters of concern to the Institute, including issues of direction, growth, pedagogy, and other programming. For every day matters, CLEX votes are by simple majority and at the Director's decision for any tie votes. Two-thirds majority and a quorum are only required for important and institutionally transformative issues. A quorum is reached when two-thirds of the members not on leave are present or have voted via email, or any combination of the two. Such votes will be announced in advance to assure a quorum. CLEX will receive an annual report from the Director with a copy to the Executive Vice President of Arts and Sciences as well as to the Dean of the Social Sciences and the Dean of the Humanities.

CLEX consists of the Director, the Associate Director, the Director of Undergraduate Studies (DUS) and the Director of Graduate Studies (DGS), members of at least four of the social science departments and

members of at least five of the language/literature departments whose work is particularly comparativist (global, interdisciplinary, language-based), as well as, possibly, members of the Schools of Architecture or Law. Membership in CLEX is mandatory for Core Faculty, officers, and by invitation for Affiliated Faculty. With the exception of the Director, Associate Director, DUS, and DGS, members of the Executive Committee serve staggered, three-year terms. The Director may invite additional members to CLEX in order to represent Affiliated Departments and the number of CLEX members may fluctuate. Membership on the Executive Committee is at the discretion of the Director in consultation with the Executive Vice President of Arts and Sciences.

SUBCOMMITTEES

CLEX has the ability to form subcommittees to conduct the review of dissertation prospectuses, graduate admissions, fellowship selections, etc, as necessary. The terms are 3 year, renewable once and preferably staggered. The Director and Associate Director are members *ex-officio* on all subcommittees.

AMENDMENTS TO BYLAWS

Bylaws are subject to review during the ARC process. Any changes to the Bylaws must be voted on by CLEX passing by two-thirds.