

# INTERNATIONAL TRADE INTERNSHIP

U.S. Commercial Service | U.S. Department of Commerce, Westchester  
NY Office

*The U.S. Commercial Service Westchester is your local federal government office with a global network that provides customized solutions enabling New York companies to sell U.S. made products and services internationally.*

## Opportunities. :

### Market Research:

Utilizing federal government databases, trade journals and internet based market research to assist companies identify best market prospects.

**Marketing/Promotional:** Promoting overseas trade shows, export leads, seminars and other trade activities. Event/seminar support. Promoting CS Westchester via social media and traditional marketing. Aiding in creating newsletters.

**Business Counseling:** Directing telephone inquiries from exporters regarding trade requirements, regulations, documentation, country issues, commodity classification, etc. Attend meetings with local businesses to assess exporting needs.

**Special Projects** as assigned.

## Requirements:

- U.S. Citizenship
- Volunteer positions only
- Interest in International Trade
- Enrollment in accredited college or university
- Graduate or undergraduate status 3.0 minimum GPA - all majors welcome
- 10-16 hours + per week availability

## Email resume and cover letter to:

Joan Kanlian ,  
joan.kanlian@trade.gov  
Director  
U.S. Commercial Service  
245 Main Street  
Suite 630  
White Plains, NY 10601



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