

Ruifan Deng

7 W 108th St, Apt 3A, New York, NY, 10025
503-890-9874 | rd2845@columbia.edu

EDUCATION

Master of Arts in Economics, degree expected: Dec 2019
Columbia University (New York, NY)

Bachelor of Science in Economics with a minor in Business Administration, June 2016
University of Oregon (Eugene, OR)

- GPA: 3.55

EXPERIENCE

NDO (Network Data Operation) Exceptions Specialist, Billing Specialist, September 2016–July 2017

Portland General Electric (Portland, OR)

- Investigated and resolved over 400 data validation errors generated by MDC (Meter Data Consolidator) server daily
- Conducted load research in order to ensure accurate, timely MDC data gathering and maintenance of energy usage information through operations of the MDC
- Communicated and facilitated Communication Server Operation Team to resolve multiple types of input/output failures and meter communication errors
- Delivered accurate and timely information to billing specialists and other departments to resolve meter reading data issues. Updated, fixed, and maintained customer information in Banner
- Cleaned up and corrected corrupted data as found during normal work
- Generated timely and accurate monthly specialized billing files for over 600 premises per month

Resident Assistant, September 2013–June 2016

University Housing, University of Oregon (Eugene, OR)

- Created an academically-focused, safe, welcoming, inclusive, and accessible community which involved over 40 residents every year
- Conducted one-on-one meetings with each residents 9 times a year in order to build individual connections and provide more detailed and individualized support
- Documented social misconduct behaviors within the residence halls and processed confidential student information in the student information system
- Co-organized multiple field trips to Portland and Seattle with the Residential FIG (Freshmen Interest Group) Assistant
- Served as a member of Student Staff Recruitment Committee and facilitated the new student staff recruiting process

Chinese Language Assistant, September 2013–June 2014, September 2015 to June 2016

Chinese Flagship Program/University Housing, University of Oregon (Eugene, OR)

- Led three 1-credit Chinese classes with 20 students each year
- Created and promoted an immersive Chinese-speaking environment within the community
- Assisted faculty members with classes and events on a daily basis

SKILLS

- Mandarin (native), English (fluent)
- Excel (advanced proficiency), Outlook, SQL (basic knowledge)
- Microsoft Office Suite, Stata | strong mathematical abilities | strong analytical skills