Please type or print.

Blanket Faculty Research Allowance Program (FRAP) Application

☐ **Tenured full or Associate Professor** ☐ **Non-tenured Full, Associate, or Assistant Professor** ☐ **Visitor, Lecturer, or One-year Appointment**

****Project Title or Research Description:** _____

_____.

Please fill in all expected FRAP expenditures for the current fiscal year:

Section I: **TRAVEL REIMBURSEMENT (please select all that apply)**

☐ Conference(s) ☐ Meeting(s) ☐ Research

Please identify conference or organization, as appropriate: _____

_____.

Section II: **MANUSCRIPT PREPARATION (please select all that apply)**

☐ Books ☐ Office Supplies ☐ Membership fees ☐ Postage/Shipping

☐ Research Assistant ☐ Publication/Duplication ☐ Printing Services ☐ Copyright Fees

☐ Other(s):_____.

Section III: **EQUIPMENT PURCHASES (please select all that apply)**
(***One-year appointments are not eligible for equipment purchases***)

☐ Computer ☐ Printer ☐ Computer Peripherals ☐ Computer Desk / Chair

☐ Other(s):_____.

PLEASE NOTE: IN ORDER TO CONFORM TO IRS GUIDELINES, ALL EQUIPMENT PURCHASED THROUGH THE FRAP PROGRAM IS CONSIDERED TO BE UNIVERSITY PROPERTY, NOT PERSONAL PROPERTY

Section IV: **Other Expected Research Related Purchases (please specify)**

_____.

DEPARTMENTAL SIGNATURES:

_____ _____ _____

Faculty Signature Date Printed Name Title

I endorse this request and certify that theses expenses will be strictly related to research and in accordance with the Faculty Research Allowance Program guidelines attached.

_____ _____

Department Chair's Signature Date Department

ARTS & SCIENCES APPROVAL: _____