



# COLUMBIA | PLASMA PHYSICS LABORATORY

## Casual Undergraduate Student Employment:

### Budget Analyst for Columbia Plasma Physics Laboratory (Paz-Soldan Group)

#### Job Description:

An undergraduate student budget analyst is desired for the Columbia Plasma Physics Lab. The lab is a multi-PI activity with several concurrent research grants funded primarily by the US Dept. of Energy, with expenditures of several \$M/yr. The budget analyst will prepare monthly spending reports and compare to planned budgets. The analyst will also propose ideas for optimizing spending across projects.

This role will develop the analysis and budgeting skills of the student and enable close interactions with the lab PIs.

Hours: Target 4-6 hours / month, year-round. Work to be conducted in monthly bursts timed with the reporting cycle. Work is remote and hours are very flexible (whenever and wherever you like, with monthly deliverables). More work may be needed up front to set up a record keeping system/spreadsheet. No familiarity with plasma physics or the plasma lab is expected.

Wage: \$22/hr

Eligibility: Columbia undergraduate students. Ideally from a related major (business, accounting, etc). Ideally a sophomore or junior to enable several years in the position. *You will be expected to upload a CV and unofficial transcript*

Apply here:

<https://forms.gle/AMSVpZ8HnD5MqYEjZ>



About the lab:

<https://plasma.apam.columbia.edu>

